

Parental leave policy FAQ's

Please see below a number of questions and answers supporting the parental leave policy. If you have further questions please email the membership team at membership@iti.org.uk

Questions	Answers
Does this policy apply to all individual categories?	Yes. For students who no longer meet the requirements at the end of the parental leave period (e.g. they have finished their degree) they would need to return in the Affiliate category. No references would be required for this upgrade.
My partner is having our baby, can I pause <i>my</i> membership?	Yes, the policy covers both maternity and paternity leave.
Can I pause/change my category part way through the year?	You can only pause your membership for a period starting from your renewal date. You can change your membership category at any time but refunds are not available for part-year subscriptions if you wish to move to a lower category.
Where can I find my renewal date?	Your renewal date can be found in My ITI > My profile > View my summary.
What will my renewal date be when I return?	Your renewal date will remain the same whether you have paused your membership for a year or a shorter period.
Can the paused period/change of category be for less than a whole year?	Yes, if you wish to return to membership or upgrade back to your original membership category before your renewal date you would simply need to pay the pro-rated fee for the remaining part of your membership year.
When do I need to let you know I will be returning to membership?	If you have applied for a pause under the parental leave policy we will assume you are returning after 12 months, unless you let us know beforehand, and will send you an automatic renewal notification a month in advance of your renewal date.
I normally pay my subscription by Direct Debit – will this still be in place when I want to return?	We can suspend your DD for one year so it can be in place when you return on the following renewal date. Please contact the membership team before you leave to ensure this is in place.
What happens if I want to pause my membership for more than 12 months?	The maximum amount of time a membership can be paused for is 12 months. If you don't wish to return after 12 months then your paused membership would expire and you would need to rejoin in the future.
What happens if I cancel my membership or it expires rather than apply for a pause under the Parental leave policy?	If your membership is cancelled or expires and you wish to rejoin at a later date then the normal rejoining policy and £50 rejoining fee will apply. Applications for a pause of membership under the Parental leave policy cannot be made retrospectively.
Do I still get any member benefits during the parental leave period?	Whilst your membership is paused you would not have access to any member benefits. On your return you would be able to catch up on webinar recordings and the online Bulletin in My ITI. If you move to a

	lower category of membership you would enjoy the benefits relevant to that category.
Can I still receive the Bulletin during the paused period?	If you wish to continue to read the Bulletin you will need to take out a subscription to the online Bulletin. This costs £55/year. Alternatively, when you return to membership you will be able to read the back copies of the online Bulletin in My ITI.
Can I still call myself MITI during the parental leave period?	During your paused period you would not be a Member of ITI and therefore would not appear in Member Check, the Directory and would not be able to use the MITI designatory letters during that time. After the parental leave period you will not need to re-take the MITI assessment or resubmit references.
If I pause my membership will I still be able to access My ITI?	Yes, you will still be able to access My ITI to amend your contact details and see past invoices for your subscriptions and events but you won't be able to access any of the member-only content.
Can I still be a member of my ITI Networks?	You would need to speak to your ITI Networks directly to agree whether you are able to remain part of the Network during your paused period.
Can I still sign up for training courses, conference, one day events and webinars during the parental leave period?	You would still be able to sign up for events at the non-member rate. On your return to membership you would be able to catch up on the webinar recordings for free in My ITI.
Can I still log my CPD?	You would not be able to log your CPD whilst your membership is paused however on your return you would be able to log any CPD you have completed during your paused period provided it falls into the current CPD year. The CPD year runs from 1 May to 30 April each year.
Will my CPD logged from previous years still be available in My ITI when I return after parental leave?	Yes. If you are an MITI or FITI you will also still have the CPD badges appear on your Directory profile.
Will my continuous membership still show on Member Check?	You will not appear in Member Check during the parental leave but if you return within 12 months then your continuous membership will be shown from your original start date.

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